

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DLEHI
TRANSPORT DEPARTMENT: ADMINISTRATION BRANCH
5/9 UNDER HILL ROAD, DELHI-110054
 (website: <http://transport.delhigovt.nic.in>)

No. F.9(10)/10/Admn/Tpt./P.file-1/2025/16489
CIRCULAR

Dated: 9/4/25

Sub.: Initiation of process for Promotion to the post of Head Constable (Enforcement).

Kindly refer to this officer earlier circular dated 21.03.2025 wherein it was requested to furnish the requisite information [strictly in the enclosed pro-forma (Annexure- 'B', 'C' & 'D')] in respect of the eligible Foot Constable, as per list enclosed (Annexure-A), working in this Department along-with valid HMV Driving License and ACR/APARs for the period of last three years.

However, despite best of efforts put in by the Admin Branch, out of 121 Foot Constables, there are only 50 Foot Constables in respect of whom the requisite documents/papers/information have been received vide letter Nos. 331 and 332 dated 04.04.2025 respectively.

Enforcement Officer (HQ), Transport Department is requested to personally ensure that the requisite documents in respect of the above-mentioned officials should reach the Admin Branch within 07 days positively, so as to finalize the cases of promotion. It may be ensured that the content of the letter may be brought to the notice of all concerned.

It may be noted that only those officials will be considered for promotion whose record is made available and in case any official does not get considered due to non-furnishing of requisite documents/papers/information by the concerned official, the responsibility shall solely rest with the concerned official.

This issues with the prior approval of the Competent Authority. This may be treated as **MOST URGENT/TIME BOUND** and necessary documents may be furnished to the Admin Branch within 07 days of issue of this letter.


ADMINISTRATIVE OFFICER

To,

All Concerned (As per list attached)

Through Enforcement Officer (HQ), TPT.

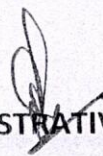
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 Copy forwarded for information and necessary action to:-

Dated: 9/4/25

1. PA to SCOT (A), Transport Department, Govt. of NCT of Delhi, Delhi.

✓ 2. Sr. System Analyst, IT Branch with the request to upload the same on official website of Transport Department, GNCTD.

3. Guard file.


ADMINISTRATIVE OFFICER

“Annexure-A”

S.No	Seniority No.	Name of Official	D.O.B.	Category	Date of Appointment	Mode of Selection
1	7	Jitender Nath Singh	08.03.1971	UR	07.04.1993	D
2	104	Naresh Kumar Chhillar	02.02.1971	UR	13.05.1997	D
3	106	Sunil Kumar	25.12.1992	UR	26.11.2020	D
4	107	Rohit Kumar	01.09.1993	UR	26.07.2021	D
5	108	Varun Upadhyay	02.06.1994	UR	11.02.2021	D
6	109	Sanjay	20.07.1993	UR	25.11.2020	D
7	110	Jitender	10.03.1992	UR	25.11.2020	D
8	111	Rahul Singh	28.03.1993	UR	25.11.2020	D/Resigned
9	112	Vicky S Sheoran	02.08.1987	UR	30.12.2020	D
10	113	Mohit	20.09.1995	UR	25.11.2020	D
11	114	Sanjeet	31.12.1994	UR	30.06.2021	D
12	115	Kuldeep	04.05.1990	UR	27.11.2020	D
13	116	Parveen Kumar	01.06.1991	UR	27.11.2020	D
14	117	Sumit	15.05.1993	SC	25.11.2020	D
15	118	Manjeet	21.09.1993	UR	26.11.2020	D
16	119	Mohit Sharma	07.07.1991	UR	16.12.2020	D
17	120	Umesh Verma	17.06.1993	UR	07.12.2020	D
18	121	Shakti	21.07.1993	UR	16.12.2020	D
19	122	Deepak	10.10.1993	UR	03.12.2020	D
20	123	Vinay	11.08.1990	UR	26.11.2020	D/Resigned
21	124	Rahul	28.09.1995	UR	26.11.2020	D
22	125	Sumit	27.08.1994	UR	26.11.2020	D/Resigned
23	126	Pawan Kumar	02.12.1987	UR	30.12.2020	D
24	127	Sumit Rana	04.04.1984	OBC	16.02.2021	D
25	128	Ravi Pratap	08.10.1988	UR	26.11.2020	D/Resigned
26	129	Sumit Shokeen	12.04.1991	UR	26.11.2020	D/Resigned
27	130	Darshan Kumar Meena	20.01.1994	ST	04.12.2020	D/Resigned
28	131	Rubal Malik	26.11.1993	UR	03.12.2020	D/Resigned
29	132	Satyam Tomar	10.03.1994	UR	04.01.2021	D/Resigned
30	133	Rohit Dabas	08.12.1993	UR	30.12.2020	D
31	134	Deepak	19.11.1994	UR	08.12.2020	D
32	135	Rohit	12.05.1995	UR	08.12.2020	D
33	136	Ombir	02.03.1982	SC	23.02.2021	D
34	137	Madhur kumar Sharma	18.02.1992	UR	21.12.2020	D
35	138	Rohit	06.03.1995	UR	08.12.2020	D/Resigned
36	139	Akash Bhargava	16.05.1994	UR	08.12.2020	D
37	140	Nishkarsh	13.11.1993	UR	15.12.2020	D
38	141	Jaikar	28.02.1990	UR	23.12.2020	D
39	142	Rohit	13.12.1991	UR	25.11.2020	D
40	143	Ankur Kumar	20.03.1994	UR	22.12.2020	D
41	144	Jitender Dahiya	12.09.1992	UR	25.11.2020	D
42	145	Tinkoo	15.02.1993	UR	25.11.2020	D
43	146	Sunil	06.06.1989	UR	15.01.2021	D
44	147	Gaurav	29.04.1990	UR	04.01.2021	D
45	148	Arun Kaushik	04.01.1995	UR	02.09.2022	D

46	149	Gaurav Chaudhary	27.04.1994	UR	20.01.2021	D
47	150	Anand Kumar	03.12.1994	SC	08.12.2020	D
48	151	Pushkar Dabas	14.04.1992	OBC	18.12.2020	D
49	152	Neeraj Khatri	10.07.1990	OBC	08.12.2020	D
50	153	Ajay Kumar Pandey	10.03.1993	UR	30.12.2020	D
51	154	Vikrant Shokeen	25.12.1993	OBC	16.06.2021	D
52	155	Tushar Singh	08.10.1994	UR	30.12.2020	D
53	156	Ajay Kumar Gajraj	04.02.1994	OBC	08.12.2020	D
54	157	Rajnish Budhwar	10.12.1991	UR	21.06.2022	D
55	158	Deen Bandhu Jha	06.01.1992	UR	04.01.2021	D
56	159	Lalit	10.03.1993	UR	15.12.2020	D
57	160	Deepak Pal	03.04.1993	OBC	30.12.2020	D
58	161	Rahul Sharma	22.02.1993	UR	30.12.2020	D
59	162	Deepak Dagar	03.09.1993	OBC	25.11.2020	D
60	163	Umesh	01.02.1994	UR	19.07.2022	D/Terminated
61	164	Vishal Chaudhary	12.03.1994	UR	08.08.2022	D
62	165	Arvind	03.09.1993	UR	03.06.2022	D
63	166	Vikash Kumar	18.11.1987	UR	06.06.2022	D/Resigned
64	167	Rupendra Kumar	26.01.1992	OBC	25.11.2020	D
65	168	Anil Gulia	10.02.1993	UR	29.06.2022	D
66	169	Vinay Kumar	28.05.1993	OBC	18.12.2020	D
67	170	Veshu Tomar	01.06.1992	OBC	26.11.2020	D
68	171	Kamal Singh	03.02.1994	OBC	30.12.2020	D
69	172	Shankey Verma	28.04.1995	UR	03.06.2022	D
70	173	Alok Kumar Panda	01.08.1990	UR	03.06.2022	D
71	174	Sandeep	17.07.1993	UR	21.06.2022	D
72	175	Rohit Dabas	07.03.1992	OBC	25.11.2020	D
73	176	Amarjeet	10.01.1988	UR	03.06.2022	D
74	177	Amit Sharma	12.12.1990	UR	30.09.2022	D
75	178	Anil	04.05.1991	UR	03.06.2022	D
76	179	Nishant Tomar	05.02.1994	OBC	01.12.2020	D
77	180	Vipin	25.10.1990	SC	14.12.2020	D
78	181	Devender	08.12.1990	UR	15.07.2022	D
79	182	Devender	18.10.1994	OBC	04.01.2021	D
80	183	Vishal chaudhary	01.04.1995	UR	07.10.2022	D
81	184	Rohit Dalgas	27.06.1990	SC	21.12.2020	D
82	185	Adesh Kumar	10.11.1991	OBC	26.11.2020	D/Resigned
83	186	Amit Yadav	30.01.1994	OBC	26.11.2020	D/Resigned
84	187	Vipin Kumar	06.02.1995	SC	14.12.2020	D
85	188	Naveen Maan	20.06.1995	OBC	18.12.2020	D
86	189	Nitesh Anchal	19.06.1990	OBC	26.11.2020	D
87	190	Amit Kumar	26.06.1991	OBC	01.12.2020	D
88	191	Arjun Kumar Yadav	20.02.1995	OBC	26.11.2020	D
89	192	Sheil Shail Rajan	23.01.1984	SC	16.02.2021	D
90	193	Kirti Mann	22.02.1994	OBC	26.11.2020	D
91	194	Hitesh Yadav	27.08.1994	OBC	07.07.2021	D
92	195	Anoop singh	10.11.1993	OBC	07.12.2020	D
93	196	Vishal Yadav	20.12.1994	OBC	26.11.2020	D/Resigned
94	197	Sumit Khatri	09.11.1993	OBC	03.12.2020	D
95	198	Vikas Khatri	04.12.1994	OBC	02.12.2020	D
96	199	Navin Kumar	01.07.1993	SC	26.11.2020	D

97	200	Abhimanyu Nain	20.09.1995	OBC	21.12.2020	D/Resigned
98	201	Praveen Kumar	04.06.1986	SC	19.01.2021	D
99	202	Arun Kumar Solanki	02.07.1992	SC	08.12.2020	D
100	203	Pawan Mann	05.02.1990	OBC	15.12.2020	D
101	204	Ankur Rathi	09.12.1991	OBC	30.12.2020	D
102	205	Abhilash Yadav	20.02.1993	OBC	15.12.2020	D
103	206	Umesh Kumar Verma	30.03.1991	SC	26.11.2020	D
104	207	Chaman Kumar	02.01.1993	SC	23.12.2020	D
105	208	Amit Mann	26.01.1991	OBC	15.12.2020	D
106	209	Mahesh	21.08.1993	SC	26.11.2020	D
107	210	Anubhav Kumar	16.08.1992	SC	01.12.2020	D
108	211	Banti Kumar	02.10.1993	SC	04.12.2020	D
109	212	Sonu	20.04.1988	SC	08.10.2021	D/Resigned
110	213	Lalit Kumar	06.06.1987	SC	06.01.2021	D
111	214	Bhagwan Shai Bairwa	04.07.1991	SC	26.11.2020	D
112	215	Sandeep Kumar	28.07.1985	SC	25.11.2020	D
113	216	Vipin Khatri	10.12.1993	OBC	30.12.2020	D
114	217	Sunil Kumar	10.08.1991	OBC	30.12.2020	D
115	218	Rahul	08.01.1992	OBC	30.12.2020	D
116	219	Parveen kumar	20.08.1994	OBC	30.12.2020	D
117	220	Arun Lamba	23.08.1990	OBC	15.12.2020	D
118	221	Yatin Kumar	28.04.1994	OBC	15.12.2020	D
119	222	Rakesh Kumar	17.04.1987	SC	17.02.2021	D
120	223	Aniket Dabas	28.03.1994	OBC	30.12.2020	D/Resigned
121	224	Mohd Afzal	10.10.1985	OBC	03.06.2022	D
122	225	Jatin Shokeen	24.12.1991	OBC	03.06.2022	D
123	226	Satish Sehrawat	19.12.1992	OBC	03.06.2022	D
124	227	Ravi Verma	01.04.1987	OBC	03.06.2022	D
125	228	Jaidev	28.05.1986	SC	03.06.2022	D
126	229	Man Singh Meena	12.08.1988	ST	01.12.2020	D
127	230	Khem Chand Meena	18.07.1990	ST	25.11.2020	D
128	231	Deepak Kumar Meena	06.11.1993	ST	25.11.2020	D
129	232	Chander Shekhar Meena	09.08.1993	ST	07.12.2020	D
130	233	Ghanshyam Meena	30.07.1993	ST	01.12.2020	D
131	234	Naveen Kumar Meena	05.07.1991	ST	24.12.2020	D
132	235	Aakash Kumar Meena	02.02.1993	ST	21.12.2020	D
133	236	Shyam Kumar	18.10.1990	ST	08.12.2020	D
134	237	Ajay Meena	15.06.1992	ST	04.12.2020	D
135	238	Rajender Prasad Meena	10.12.1994	ST	08.12.2020	D
136	239	Amit Kumar Meena	03.05.1994	ST	25.11.2020	D
137	240	Anil kumar Meena	04.07.1991	ST	27.06.2022	D
138	241	Pardeep Kumar	05.12.1977	UR	25.02.2021	D

INFORMATION FOR PROMOTION TO THE POST OF HEAD CONSTABLE (ENFORCEMENT)

1	Name of the official (in Capital Letters)	:	
2	Date of Birth	:	
3	Seniority No. in Foot Constable	:	
4	Category (GEN/SC/ST)	:	
5	Whether belongs to PH Category, if yes, specify the details (HH/VH/OH)	:	
6	Mode of Recruitment (DSSSB/Promotion/Others)	:	
7	Whether Integrity Certificate (Yes/No) (Please attach the Integrity Certificate)	:	
8	Whether any Vigilance case is/was pending/Contemplated against the official (Yes/No). if yes, details thereof.	:	
9	Whether any charge sheet is/was issued under CCS(CCA) Rules, 1965 (Yes/No). If yes, details thereof.	:	
10	Whether any penalty in operation / imposed (Yes/No), if yes, details thereof.	:	
11	Whether any criminal case is / was pending against the official (yes/no). if yes, details thereof.	:	
12	Details of ACR/APARs attached	:	
13	Whether having valid HMT driving license (Yes/No), if yes, please attach a copy.	:	
13	Mobile Number	:	
14	E-mail id	:	
15	Any other information if relevant	:	

(SIGNATURE OF OFFICIAL)

(ATTESTED BY BRANCH INCHARGE/EO)

INTEGRITY CERTIFICATE

The records of service of Sh..... Foot Constable (Enforcement) who is to be considered for promotion to the post of Head Constable (Enforcement) have been carefully scrutinized and it is certified that there is no doubt about his integrity.

SIGNATURE OF ENFORCEMENT OFFICER/IN-CHARGE

(OFFICE STAMP OF THE OFFICER)

WORK AND CONDUCT REPORT

It is certified that the work and conduct of Sh..... Foot Constable (Enforcement) who is to be considered for promotion to the post of Head Constable (Enforcement) is satisfactory.

SIGNATURE OF ENFORCEMENT OFFICER/IN-CHARGE

(OFFICE STAMP OF THE OFFICER)

PROFORMA FOR ISSUE OF VIGILANCE REPORT

1	Name	
2	Designation	
3	Date of Birth	
4	Date of initial appointment	
5	Place of present posting	
6	Date of posting in present Branch	
7	Purpose of Vigilance Clearance Report	
8	Whether any charge-sheet is issued under CCS (CCA) Rules 1965 ? If yes,-details thereof along with copy of relevant orders.	
9	Details of Major/Manior Penalties imposed entire service tenure till date with order No./Date (alongwith copy / copies), if any.	
10	Details of criminal case is pending, if any.	

Certified that no vigilance case/court case at any level is pending against me. In case any court case/Vigilance case against me is detected later on, I will be responsible for the same & disciplinary action may be taken against me for concealing the fact.

(SIGNATURE OF EMPLOYEE WITH DATE)

As per the service record of the official concerned, no DP case/criminal case is pending against the above officer / official. Further, it is also certified that as per service record no penalty is in operation.

(DEALING ASSISTANT)
ADMIN BRANCH

ADO / SECTION OFFICER
TRANSPORT DEPARTMENT

DY. COMMISSIONER (VIG.)