

## **TERMS & CONDITIONS FOR OBTAINING NOC FOR SETTING UP OF SCRAP UNIT**

1. The applicant must be the manufacturer of the Auto-Rickshaws (TSR) covered under Public Service Vehicle and have registration with Transport Department Govt. of NCT of Delhi.
2. The applicant shall obtain all required clearances from Government agencies to operate the Scrapping unit.
3. In no Circumstances, the approved agency will sublet the operation however they may operate the unit through its authorized vehicle dealer to whom, trade certificate has been issued by department.
4. All activity will be done under CCTV camera. Recording be kept for at least 03 years.
5. The unit must have the facility of appropriate crushing machine and cutting machine.
6. The authorize Scrap Unit will issue the certificate in the format approved by Transport department.
7. The old TSR is to be photographed along with the original Permit holder. Under no circumstances a TSR shall be received without permit holder being personally present along with the vehicle.
8. Photography of vehicle are to be taken from front and rear before the cutting and also of the marked point (i.e. Registration No., Engine no. , Chassis no. and CNG cylinder number) to ensure identity of the vehicle and CNG Kit.
9. Vehicle, which is to be scrapped, shall be inspected by the expert of the authorized Scrapping Unit and genuineness of chassis and engine no. shall be verified by them. If there is any doubt, may be referred to BOI for DT number. Vehicle without CNG kit & Cylinder will not be scraped.
10. The Scrap Rate, to be paid to the permit holder, rate for shortage of parts & scraping charges (inclusive of all expenditure) will be determined by the market force and settled between the permit holder and scrap Unit mutually . The rates have to be displayed appropriately in the Scrapping Unit for knowledge of permit holders.
11. Chassis and body of the vehicle is cut in at least 4 pieces, Engine, Chassis number and CNG cylinder number cut pieces shall be photographed and kept by the Scrapping Unit operator along with photographs of the vehicles.
12. Vehicle and CNG Gas cylinder will be crushed by crushing machine.
13. The Scrapping Unit will issue scrapping certificate to the permit holder with the validity of 30 days.
14. Original plus 2 copies of scrapping certificate to be printed. Each will have Hologram provided by the department. The original will be given to permit

holder, 1 copy will be sent to MLO (ARU) and 1 copy will be retained at Scrap unit for record. The operator will maintain the true record of Hologram provided to him by the department.

15. The complete set consisting of NDC, Vehicles Inspection report, all photographs, cut pieces of Chassis Number, Engine Number, CNG cylinder number, Scrap Certificate will be handed over to MLO (ARU) on fortnightly basis.

## **PROCESS FOR SCRAPPING OF TSR AT MLO OFFICE**

### **First Phase (For NDC)**

1. MLO (ARU) will issue No Dues Certificate in duplicate. The original copy will be issued to permit holder and duplicate copy will be kept in record.
2. The No dues certificates shall be issued after checking with the dues of the fitness, permit and road tax, Traffic Police and other Enforcement challan and NCRB report. Obtaining clearances from all agencies shall be the responsibility of permit holder.
3. After obtaining the NO Dues Certificate, it will be the responsibility of permit holder to put a Board/ Sticker/ Banner on his vehicle clearly indicating that the vehicle is not for Hire/ approved for scraping.

### **Second Phase (For Allotement of LOI)**

4. Based on submission of Scrap Certificate by original permit holder, Transport Department will issue LOI with the validity of 30 days which can be extendable by another 30 days after considering justification given by permit holder.
5. Permit holders shall be free to purchase new vehicle from any of the manufacturer through its authorized dealer in Delhi. Subject to fulfillment of terms & conditions as notified vide No. DC (ARU)/TPT/2011-12/1148 dated 08/08/2012.
6. In case the permit holder does not fulfill the terms & conditions as notified, he will be free to surrender his permit to the department which will be further notified for allotment through a transparent process.