

**APPLICATION FOR POLLUTION CHECKING CENTRE FOR
DIESEL DRIVEN VEHICLES**

1. Name of the firm/individual/company with complete address
2. Status of the firm
 - (a) Retail outlet of Oil Company or
 - (b) Authorized workshop of vehicle manufacturer or
 - (c) individuals/firms/companies
3. Weekly off
4. Name of the applicant (In Block Letter) & his status in the firm.
(refer instruction no. 2)
5. Area (sq. ft.)
 - (a) Petrol Pump/Retail outlet of Oil Companies. or
 - (b) Authorized workshops of vehicles manufacturer having minimum workshop space of 400 sq. ft. for checking Two & Three wheeled vehicles and 1000 sq. ft. for checking four wheeled/other vehicles. or
 - (c) Individuals / firms / companies in possession of minimum space of 200 sq. ft. in conforming areas with adequate parking space so that no traffic hindrance or inconvenience caused to general public.
6. Details of Machinery & equipment installed for vehicle maintenance.
7. Details of Pollution Checking Equipment and computer & its accessories:-
 - (a) Approved make of smoke meter under rule 116 (3) of Central Motor Vehicle Rules, 1989 (with RS 232 port and wherever RS-232 port is not built in, a suitable adapter to convert Analog signal

to Digital signal)

(b) Computer having following minimum configuration:

- 1 Gigahertz (GHz) or faster 32-bit (x86) or 64-bit (x64) processor
- 1 Gigabyte (GB) RAM (32-bit) or 2 GB RAM (64-bit)
- 100 GB available hard disk space (32-bit)/ (64-bit)
- 17 inch. Color monitor, Keyboard, Mouse
- 4 USB Port, 2 Serial Port, 1 Parallel/Printer Port
- Java (jdk) 1.8
- Operating system (licensed) window 7

(c) USB Web Camera

(d) Printer – Inkjet/Laser color Printer

(e) Uninterrupted power supply (UPS)

(f) Dedicated broadband / internet facility with minimum speed of 1 (one) mbps. It shall not be used for any other purpose.

(g) Effective antivirus software in their computer

(h) Software as per guidelines of Transport Department.

Please specify whether above-mentioned equipments have been already procured or are proposed to be purchased (enclose self-attested copies of invoice / performa invoice as applicable).

8. Enclose concerned smoke meter's valid approval certificate including conformity of production (COP) from any agency referred to in rule 126 of Central Motor Vehicle Rules, 1989.
9. AMC contract for smoke meter and other equipment taken (enclose self attested details)
10. Category of diesel vehicle for which authorization is sought.

11. Complete details of staff employed in different cadres.
12. Particulars of proposed 'Authorised Operator':
 - (i) Name
 - (ii) Age
 - (iii) Educational & Technical Qualifications (attach attested copies of qualification)
 - (iv) Training Certificate (enclose training certificate issued by Pollution equipment manufacturer/dealer)

(Note:- Technical Qualification mentioned in 3rd condition in the Terms & Condition of the authorization of the department)

13. Whether premises are owned / leased (enclose self-attested ownership documents / lease deed and also conforming land use area certificate)
14. Trade License from local authority (enclosed copy of the trade license)
15. NOC from vehicle Manufacturer/oil Company to function as a PCC. (only applicable in case of retail outlet of Oil Company or authorized workshop of Vehicle Manufacturer)
16. Vehicle manufacturer's authorisation valid dealership agreement / retail outlet allotment letter from Oil Company as applicable.
17. Details of Demand Draft for authorisation fee of Rs.5000/- (in favour of Commissioner (Transport), Delhi.
18. Any other relevant information.

Signature & Name of the Applicant

INSTRUCTIONS

1. Application must be made on the letterhead of the firm.
2. Applicant must be either individual /Proprietor /Partner/Director /Managing Director as per the constitution of the firm.
3. The application should also accompany the following documents in addition to the documents mentioned in the application format:-
 - I) Undertaking on plain paper with signature on each paper to abide with the terms and conditions of authorisation with the photograph of the applicant pasted with half signature of the applicant on the photograph and half on the paper, in addition to the full signature with stamp at the bottom of the declaration.
 - II) Self attested copy of Voter-I- Card or Aadhar Card or Passport or Driving license of the applicant.
 - III) Photographs showing external and internal views of the premises.
 - IV) NOC as at Sl. No. 15
 - V) Authorisation fee (as at Sl. No.17).
 - VI) 3 photographs (Passport size) of employee proposed as authorised operator attested by employer.
 - VI) Employment proof of the proposed authorised operator in prescribed format
4. All the enclosures /document should be self attested with rubber stamp by the applicant.